

*Information and tools for users of technology*  
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## Is Your Business Ready for a Technology Assessment?

Answer the quick survey below to find out whether you need to consider a technology assessment.

Circle the score that corresponds to each of your answers then add those for your final score.

10 QUESTIONS

SCORE

1. How long has your computer network been in operation without any major changes?	1 year	0
	2 years	5
	3 years	15
	4 years or more	30
2. How long has the same person or outsourced technology group maintained your system?	1 year	0
	2 years	5
	3 years	10
	4 years or more	20
3. How many times has your system been down over the past 6 months?	1 time	5
	2 times	10
	3 times	30
	4 times or more	50
4. Are your backups taken off site at least 20km away each night?	Yes	0
	No	15
5. Have you tested restoring a file from a random backup instance in the last 3 months?	Yes	0
	No	15

*Continued on page 2 ...*

## 10 QUESTIONS

SCORE

6. Do you have a business quality firewall installed on your network?	No Firewall	60
	Home Firewall	20
	Business Firewall	0
	Don't Know	30
7. Do you have more than one vendor's software for antivirus and antispyware protection?	Yes	0
	No	20
8. Is your network documented and is that documentation up to date?	Yes	0
	No	15
9. Do you have a published IT Policies and Procedures document which is circulated to your staff quarterly?	Yes	0
	Yes, but not published	10
	No	30
10. Have you had an external ethical hack conducted against your system in the past 2 years?	Yes	0
	No	5
<b>YOUR TOTAL SCORE</b>		

**Scoring:**

- 0-50 Your system is likely functioning well, an assessment is not necessary.
- 51-100 Your system has some flaws which may be indicative of other problems. An assessment would be prudent.
- 100+ Your system has major flaws which could result in data loss, system downtime or data theft. An assessment is strongly recommended so that you can be aware of the flaw and decide which to fix and which to leave as is.